

RENTAL

APPLICATION FORM

OFFICE

18 Mt. Alexander Rd, Travancore, VIC 3032

PHONE

(03) 9376 7555

ABN

32 082 316 500

LICENCE NO.

077086L

Please note

Each applicant over 18 must fill out a form, must provide photo ID and proof of income & bank account balance, achieve a minimum of 100 identification points.

PASSPORT	40 Points	HEALTH CARE CARD	10 Points
DRIVERS LICENCE	40 Points	REFERENCES FROM PREVIOUS LANDLORD / AGENTS	20 Points
PHOTO ID	30 Points	CURRENT MOTOR VEHICLE REGISTRATION PAPERS	10 Points
PROOF OF INCOME E.G BANK STATEMENT / PAYSリップ	30 Points	COPY OF PREVIOUS PHONE ACCOUNT, ELECTRICITY ACCOUNT, GAS ACCOUNT OR BANK STATEMENT	10 Points
COPY OF VISA OR RESIDENCY	30 Points	MEDICARE CARD	10 Points
COPY OF BIRTH CERTIFICATE	20 Points	CURRENT BANK ACCOUNT BALANCE / STATEMENT	10 Points
LAST 4 RENT RECEIPTS	40 Points		

IF YOU ARE NOT ABLE TO MEET THE 100 CHECK POINTS PLEASE SPEAK WITH OUR PROPERTY MANAGER.

Please email completed application to propertymanagement@altsienna.com.au

Please allow 24-48 hours for processing of applications. Some applications may take longer due to unforeseen circumstances. Applications are used for office use only; any declined applications will be destroyed.

Residential Tenancy Application Form

PROPOSED PROPERTY

Apartment / Mt. Alexander Road, Travencore

Rent per Week

Would you like 6 months or 12 months lease agreement?

Tenancy Start Date How Many Adults will Live in the Property

Do you have any Children? Yes / No If Yes How Many? Ages

If Not Australian: Do you have Permanent Residency or a Visa? Yes / No *Please provide Documents*

HOW DID YOU HEAR ABOUT THIS PROPERTY?

Social Media (e.g. Facebook, Linked In etc.)

realestate.com.au

Google

Website

Word of mouth

Other. Please specify

APPLICANT DETAILS

Title Family / Last Name Given Name(s)

Date of Birth Marital Status Country of Birth

Driver's License Number or Passport No

Vehicle Registration Number State

Make & Model Car or Motorbike

Medicare Number

Current Address Post code

Are you Renting or an Owner

Home Phone Work Phone Mobile Phone

Email Address

YOUR RENTAL HISTORY

Current Landlord / Agent

Name: Phone:

Rent Per Week Period rented

Bond Refunded? Yes / No If Not, why Not?

Address Post code

Reason for leaving

Previous Landlord / Agent

Name: Phone:

Rent Per Week: Period rented:

Bond Refunded? Yes / No If Not, why Not?

Address: Post code

Reason for leaving:

FINANCIAL STATUS

Are you an Undischarged Bankrupt? Yes / No

If You Are Employed

Occupation

Employer's Name

Address Post code

Phone Fax

Length of Employment Commenced

Net Weekly Income (excl. Overtime) *Please Provide Proof of Income*

If employed there for less than 6 months, previous employer's details

Employer's Name

Address Post code

Phone Fax

Length of Employment Commenced

If You Are Self-Employed or Own Your Own Business

Registered Name of Business ABN

What does your Business do?

Address Post code

Personal Net Income / Week

Name of Accountant

Accountant's Phone Number Fax

How Long in this Business *Please Provide Proof of Income*

List one major creditor Phone

If You Are A Student

Name of Learning Institution

Student Identification (ID) Number

Income Source

Net Weekly Income *Please Provide Proof of Income*

If You Receive A Centrelink Payment

Type of Payment

Total Centrelink Payment / Fortnight *Please provide Centrelink Statement*

YOUR REFERENCES

Complete 3 reference blocks below. Your THREE (3) references can include:

- (1) Your parents or guardians
- (2) Your nearest relative not living with you. (Other than parents / guardians)
- (3) At least two (2) permanent residents of Australia, other than those above.
- (4) If self employed, at least one (1) established trade or business reference.

#1 Name

Address

Home Phone Work Phone Mobile Phone

Relationship to tenant

#2 Name

Address

Home Phone Work Phone Mobile Phone

Relationship to tenant

#3 Name

Address

Home Phone Work Phone Mobile Phone

Relationship to tenant

DEPENDANTS

Will dependants reside at the property? Yes / No

Names & Ages (e.g. John – 12yrs)

Disclaimer / Authority

I, the said applicant, do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information was given of my own free will. I further consent to the lessor / manager contacting and / or conducting any enquires and / or searches with regard to the information and references supplied in this application.

I, the said applicant, do solemnly and sincerely declare that I am over 18 years of age and have read and understand the contents of this agreement and have the competence and capacity to enter into this agreement. I further confirm and declare that:

I have inspected the property located at: / Mt. Alexander Road, Travancore Vic 3032

1. I have on my own accord without coercion decided that I wish to rent the aforementioned property for a period of 6 MONTHS/ 12 MONTHS
2. I have been informed, understand and agree that the rental for the said property is to be \$ per week and is within my means of support.
3. (i) I have been informed, understand and agree that the rental for the said property is to be paid every MONTH and is to be paid by the due date at all times.
 (ii) I have been informed, understand and agree that the Lessor / agent will carry out an inspection on the property on a 6 MONTHLY basis and I further warrant that I will cooperate fully to allow this inspection to be carried out on a 6 MONTHLY basis.
4. I have been informed, understand and agree that the bond for the aforesaid property will be \$ and I further authorize the letting agent to attend to all details regarding the lodgement of said rental bond with the appropriate authority.
5. I have been informed, understand and agree should full amount of bond not be paid by the signing of the Tenancy Agreement, I authorize the letting agent to apply all or part of the subsequent rental payments to be apportioned to finalizing of the rental bond for the aforesaid property.
6. I have been informed, understand and agree that the acceptance of my application is subject to a satisfactory report being obtained from information supplied on the fully completed Tenancy Application submitted by me. I further consent to the agent carrying out any enquiries necessary to process my application for tenancy.
7. I have been informed, understand and agree that should the Landlord be put to any expense or expend any moneys during the currency of the Tenancy Agreement or at the expiration of the Tenancy Agreement as a consequence of a breach by me in the performance and observance of the obligations under the Tenancy Agreement (including but not limited to; evictions, payment of rent, maintenance of the premises, making good damage to the premises), that all and any such moneys expended by the Landlord shall be recoverable from me and payable by me, including but not limited to, legal fees, mercantile agents fees, accountants fees, etc.
8. I further consent to the agent disclosing all personal information that they may hold for the purpose of:
 - a) Contacting other agents/Landlords for rental reference checks
 - b) listing my name with a database as a result of a tribunal order or multiple breach notices,
 - c) enforcing a tribunal order,
 - d) Commencing recovery action in relation to any debt owed as a result of outstanding rent, repairs and / or damage that occurred or occurs during my period of tenancy.
9. I have been informed and understand that this property may be covered by Landlord Insurance and in this case, I further consent to the agent supplying my personal information to the Landlord's Insurer.
10. I have been informed, understand and agree that should this application not be accepted, the agent is not required or obligated to disclose why or supply any reason for the rejection of this application unless the application is declined as a result of my name being listed with a tenancy database.

Applicant's Name

Applicant's Signature

Dated / /

Parental Guarantee

To be completed for all student applications

We, the parents of provide an allowance of
AUD\$ per month/quarter/annual and do hereby consent to his/her rental of the
property at

We furthermore guarantee the following:

- That all rental payments will be made on time and for the full monthly amount.

And upon vacating, we will ensure that:

- The property is left in a clean and tidy condition
- Carpets are professionally steam cleaned
- The cost of rectifying any damage to the property is promptly paid upon receipt of an invoice from Alt & Sienna On-Site Management

Parents Name

Contact Address

Phone no Mobile Fax

Email Address

ALT & Sienna On-Site Management may use the information you have provided to enforce this guarantee and to provide you with information about their properties and initiatives.

Please check this box if you do not wish to receive this information.

ALT & Sienna On-site Management and its subsidiaries are subject to the Privacy Act and have developed procedures for dealing with your personal information, for further information about our Privacy policy please refer to the privacy statement at <http://www.altsienna.com.au>

Parent(s) Signature